



Thank you for your interest in becoming a customer of HollyFrontier Refining & Marketing LLC. There are some standard forms we need completed in order to set up your account. We conduct a detailed review to determine whether open credit is warranted. Please provide us with the following information:

- Credit Application
- Bank & Trade Reference Form
- Electronic Funds Transfer (EFT) Authorization Agreement - We require all payments to be made by automatic draft.
- W-9 - Request for Taxpayer Identification Number and Certification
- Last 2 years of audited company Financial Statements (Balance Sheet, Income Statement, Cash Flow Statement, and Notes)
- Personal Guaranty Form
- Current Personal Financial Statement

To expedite this process, please send all requested information to my attention via email or fax (214) 871-3850. If you have any questions, please call me at (214) 871-3530.

Sincerely,  
Patty Williams  
Contact Administrator  
Email: [patty.williams@hollycorp.com](mailto:patty.williams@hollycorp.com)

REV. 7/11

